



## GLENROTHES ART CLUB (SCIO)

### **Minutes of the Annual General Meeting of Glenrothes Art Club held on Sunday 30<sup>th</sup> May at 2pm in Art Club Studios, Caledonia House, Saltire Centre**

#### **1. Opening**

The meeting was called to order by Grant Newell, Interim President at 2pm. Grant thanked everyone present for attending the AGM. He then paid tribute to Members who has passed away since the previous AGM. They were Neil Stewart, Norrie Gordon and Jean Stewart.

#### **2. Present**

Stuart Clark; Robert Clark; Karen Crombie; Helen Dick; Janette Evans; Isobel Ewan; Mary Holmes; Margaret Hume; Gordon Hume; Irene Hunt; Ray Kelly; Alan Kennedy; Wilma Kennedy; Maureen McInnes; Josie McLellan; Helen Morrow; Jim Morrow; Grant Newell, Diane Shevels; David Shevels; Gus Sloan; Lilian Sloan; Ian Sloan; Daria Swales; Jean Taylor; Betty Telford; Carol Wardlaw; Margaret West; Wilma Worrell.  
(29 members)

#### **3. Apologies**

Nancy Berry; Liz Glover; Dierdre Jablonski; Ann Laing; Lindsay MacLeod; John Main; Elizabeth McCafferty; Val McInnes; Liz McLennan; Margaret Rayment; Angela Ross; Brian Shirra; Linda Urquhart; Elizabeth Wardrop; Debbie Witton.  
(15 members)

#### **4. Minutes of Previous AGM**

The minutes of the AGM held on 7<sup>th</sup> April 2019 were unanimously approved, proposed by Lilian Sloan, and seconded by Alan Kennedy.

#### **5. Minutes of Special General Meeting**

The minutes of the Special General meeting held on 6<sup>th</sup> October 2019 to:

(a) Adopt a revised Constitution

(b) Apply to the Office of the Scottish Charity Regulator (OSCR) to become a Scottish Charitable Incorporated Organisation (SCIO)

were unanimously approved, proposed by Karen Crombie, and seconded by Grant Newell.

#### **6. Guidance Note on Terms used in our Constitution**

This was prepared at the request of Members to clarify some of the terms in the Constitution adopted on 6<sup>th</sup> October 2019. The Guidance Note was accepted by the AGM.

## 7. **Minor Amendment to Constitution (Powers to hold Meetings via Zoom Video Conferencing)**

Grant explained that OSCR has recommended that all charities should amend their Constitution to permit Members' and Board Meetings to take place either as a Virtual Meeting or as a Hybrid Meeting. The Amendment to Clause 41 was unanimously approved, proposed by Janette Evans, and seconded by Carol Wardlaw. The Amendment is attached to this Minute as Appendix 1.

## 8. **President's Report**

Grant Newell reported as follows:

As Acting President, I will report on this Item – but may find it hard not to slip into the following item on the Treasurers Report, having covered BOTH roles for the past few months.

As we all know, 2020 has been a year like no other. It seems extraordinary that we have just signed off on the minutes of our last AGM from APRIL 2019. Back then, we had only just moved into Caledonia House and were in the early stages of finding our feet. We identified during 2019 that we needed to improve the lighting and also the storage facilities. These were completed in early 2020, and then the pandemic struck and we have all endured two major lockdowns.

In between the lockdowns, in the Autumn, we did manage a short season of children's classes and some members did manage to return to using the Club facilities.

The Board has of course continued to meet over Zoom throughout both lockdowns, with several important issues being dealt with.

We have recently been negotiating with our landlord in terms of our lease, and these have now concluded. The full impact of this will be felt in next years Accounts rather than the ones being reported to you today.

The Board deserve special praise for this extended period of duty.

Eight Board members were elected at the last AGM – Jean (Allison) and Elaine (Masterton) resigned later in 2019, and Lilian (Sloan) retired in 2020.

Myself and Janette (Evans) were co-opted onto the Board.

As we reach this AGM, Carole (Wardlaw) and Helen (Dick) have both given their indication of standing down from the Board.

I would wish to thank them for their service to the Club, and to all the Board during the past two years for their hard work and perseverance.

As the Club, and indeed the country, emerges from the last lockdown, I hope that Covid allows us to increase our membership numbers and continue to grow the Club.

Lilian Sloan thanked the Membership for the generous gift she received on her retiral as President.

## 9. Treasurer's Report

Grant Newell presented the audited Trustees Annual Report and Accounts for 2020/21 and took the meeting through the document. (This is available on the Art Club's website). Grant explained that these are Merged Accounts, as we are still operating two charities, until our savings accounts become available later this year.

The accounts have been "signed off" by the Independent Examiner. These are presented in a new format as required by OSCR for a SCIO. The Notes to the Accounts provide information and breakdowns of the accounts. An Exceptional Item was 100% Business Rates relief of £3,003 through Coronavirus Support from the Scottish Government. This will also apply for the year 2021 /22. Next year's accounts will show £19,000 received as "Strategic Framework Business Support" due to Covid 19.

The income over the year was £5,548. With an expenditure of £9,669, this gave a deficit of £4,121. The opening balance was £101,970, giving a closing balance for the financial year of £97,849.

A question was asked by Jean Taylor as she noted there is no mention of the rental amount for our premises. Grant replied that the Lease has just been signed and the rent is the equivalent of £1,000 per month, backdated to our entry date. In addition, there will be insurance costs and rates after the current 100% relief ends. Lilian added that the Landlord had allowed us to have a settling in period and that we now have to have a concentrated effort on marketing and recruitment, as £1,000 per month income to cover rent is not a lot for a busy organisation.

The adoption of the Trustees Annual Report and Accounts for 2020/21 were approved unanimously, moved by Alan Kennedy and seconded by Carol Wardlaw.

Grant then moved that the Annual Membership Fee for 2021 / 2022 be increased to £60 per annum (or two instalments of £30). This was seconded by Karen Crombie and carried unanimously.

## 10. Secretary's Report

Ian Sloan presented the Secretary's report.

No correspondence relating to this AGM other than apologies already recorded. No Motions to the AGM have been submitted to the Secretary by seven days before this meeting.

This will be a short report as the main business of the Secretary over the last 15 months or so has been updates to Members, dealing with much reduced correspondence, maintaining the website, and continuing with duties related to our Studios and Clubrooms here in Caledonia House.

Membership in this current Covid year of 2020/21 peaked at 39; 2018 / 2019 was 46; and 2017 / 2018 of 56.

Again, we have several new people attending and hopefully will become members. Our children's group – The Arty Bunch proved to be a great success and due to demand, we were on the verge of opening a second session per week The teenagers' group, #TAG, was building slowly with a keen bunch of young people attending. Sadly, our Tutors are no longer available, and we are currently about to restart both groups with new Tutors.

The Annual Exhibition in the Rothes Halls' fivespace gallery was cancelled and the new Board will need to consult with Members about a future exhibition.

The Glenrothes Art Club's social media presence continues to do very well.

The website's performance continues to do splendidly in terms of "visits" and the year total from 1<sup>st</sup> January to 31<sup>st</sup> December 2020 was 25,783 visits. So far this year, from 1<sup>st</sup> January to 29<sup>th</sup> May 2021 there have been 11,154 visits to our website, showing numbers are doing well.

With the very high cost of postage, the website is our main way of keeping members informed – alongside emails and facebook. Please keep checking the Art Club's website and the new Facebook page.

The Facebook page (The Glenrothes Art Club) now has 305 people following it. Thanks to Alan Kennedy for his commitment to this. Check it out and "like" it if you haven't already!

Our Twitter is gradually reaching a wider audience.

29 <sup>th</sup> May 2021	283 tweets	150 we are following	197 are following us
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The internet continues to be the main method of communication with Members and the public, as noted already - our website, facebook and twitter getting good exposure.

Do remember we have a Computer in the Library Room for all Members to use. This is connected to the internet and Wifi is available throughout the Studios. Feel free to use it. The details are on the poster in the Library.

Can I remind you that in the spirit of openness and accountability you will find copies of all the Management Committee and Board of Management Minutes in the folder on the Reception Desk. Have a read to see what we get up to.

I can also confirm that on the 7<sup>th</sup> May 2021, we finally signed a lease for our facilities here in Caledonia House which will end on 30<sup>th</sup> November 2028, with the option to terminate the lease on 1<sup>st</sup> December 2026.

Finally, the potential of these Studios and Clubrooms that we find ourselves in this afternoon, is truly tremendous. But we need to increase our Membership and the use by non-members. Do actively encourage others to come along and try out Glenrothes Art Club. My thanks go to the Board for their co-operation and endless patience with me.

#### **11. Election of Charity Trustees / Board of Management**

This was held under Clause 72 of the Constitution adopted on 6<sup>th</sup> October 2019.

Standing for re-election were:

Karen Crombie; Janette Evans; Alan Kennedy; Grant Newell; Ian Sloan

Standing for election were:

Stuart Clark; Gordon Hume; Margaret Hume; David Shevels.

With no other nominations, all nine nominees above were duly elected as Charity Trustees and Members of the Board of Management.  
Office Bearers will be elected by the Board as stated in Clause 83.

## 12. **Closing**

There being no other business, the Annual General Meeting was closed at 2:50pm.

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## **APPENDIX 1**

### **Amendment to Constitution of Glenrothes Art Club (SCIO) made at the Annual General Meeting on Sunday 30<sup>th</sup> May 2021**

#### **Add the following to Clause 41**

#### **Members' meetings**

##### **41.1**

#### **Definitions:**

**Virtual meeting:** a meeting of members of the charity or a meeting of the charity trustees [Board of Management] where arrangements have been made in advance to allow participants to attend the meeting by means of a conference telephone, video link or similar means of electronic communication at which all participants can be heard and can hear each other without the need for them to be physically present at the same location. A person participating in a meeting by such means shall be deemed to be attending **virtually**.

**Hybrid meeting:** a meeting of members of the charity or a meeting of the charity trustees [Board of Management] at which some participants are attending the meeting in person and others are attending virtually.

#### **Meetings**

Such meetings may be entirely virtual meetings or hybrid meetings as the circumstances allow.

A person attending a meeting virtually shall have the same rights to receive notice, speak, vote and otherwise participate in the meeting as he or she would have if attending the meeting in person.

Where arrangements have been made for a meeting to be held virtually or as a hybrid meeting, the notice calling the meeting shall state that fact and include details of the means by which a person may attend the meeting virtually.